



McBride Community Forest Corporation

Minutes of the Board of Directors' Meeting Apr 12, 2017

Meeting Called to order at 7:00 pm

Chair Rich called the MEETING TO ORDER at 7:00 pm.

In Attendance: Chair Joseph Rich
Director Lorraine Martin, Secretary
Director Dutch Molendyk
Jeff McWilliams, Interim Manager
Tovi Thiel, MCFC Admin Asst

Wes Bieber, regrets
Susan Mulkey, regrets
Director Kevin Taphorn, Second-Vice, regrets

1ST Introduction of Late Items:

Funding Support for Pioneer Days Heavy Horse Pull - June. 7(d)
Alleged Leak of Information.
GM Hiring with Susan.

2nd Approval of Agenda:

Motion to approve the agenda, as amended. Moved and seconded by Director Lorraine and Director Molendyk. Carried.

3rd Reading and Approving of the March 8, 2017 Minutes:

Motion to approve the March 8, 2017 Minutes as presented. Moved and seconded by Director Loranne and Director Molendyk. Carried.

4th Directors Reports:

Chair Rich - BKB Fire, been there since day 2, coordinating equipment and Fire Fighters, and as liaison with Mr. Basran. Mulch pile not completely out. Protection and Municipal Fire Fighters have handed off the situation to Mr. Basran as of 2pm. The mill is a total loss. The Insurance Company will decide whether the building and equipment are salvageable. Mr. Basran has full expectations to rebuild.

Still unsure of how it started. Further prevention should be addressed, ie: smoking on site.

No crews this weekend. Raj has left monitoring up to Joe, and expects more flare ups. Gibbs Mill - hydro has been restore. Public report?

Director Martin – should supply some circulation, heavy on community. RDFFG and VOM websites, all meetings being written up and communicated.

5th Committee Reports:**a) Operations:**

Operations Meeting - Directors and Jeff - open agenda, will be done for feedback, draft minutes until approved.

Harvesting approx. 22,000m³, 6,500 Ce locally, did well in short time frame, successful

Update BKB Fire – see #4. No burnt logs, all logs insured, fire mostly out, in meeting with Mr. Basran plans to rebuild by end of 2017. The hurdles of insurance coverage (cash payout or dollars for rebuild?), is a determining factor, if cash payout then partners may not maintain interest. Mr. Basran has been upfront with MCFC about not being able to provide the needed volume. The volume may/will need to come from outside supply. Mr. Basran is ok with the resell of our logs to Cedar Three Forest Products (Cedar Three). And Mr. Smith of Cedar Three is considering this option. With this it will maintain employment of those displaced

and create more with Cedar Three. Mr. Smith has been offered, he will advise us of how much volume. A verbal agreement in place for no more Ce to Mr. Basran. The 2017 year contract has basically been fulfilled. If Mr. Basran rebuilds he no longer wants to be in the logging part which will void the remainder of the master contract. We will look at rewriting.

Jeff – meet with other mills and Mr. John Huybers – seeking fiber availability, he is allocating and including our input and will seek local expertise.

Chair Rich – with a new GM will it slow the inventory process?

Time needs to be spent using sources and funding to consider strategic project. Shareholders to be approached for funding for inventory. Again use and approach funding options. LIDAR, Fire Hazard and Mitigation, Service Canada. Director Martin suggested speaking with Mr. Mortensen using him as a resource as he has working relationship with LIDAR.

With District and Licensees all went well in Valemount, no help busy with own and Dunster too small. Need to access the whole valley. Cruising policies need to be changed for more accurate volumes. If rebuilding BKB needs 60 to 70% dedicated source. Would prefer to keep (BKB's) licence in the valley. Cedar Three will decide then look at inventory, and the options for logging for the rest of the year. Options need to be decided directed to the Operations Committee, then BOD and then supplied to public.

Wes had good results from in-office discussions with Doug Monroe.

Mr. Huybers has reiterated on the beetles, important to monitor. Should beetles be reported then it would increase the cut, potential of next years' volume but this year. Need to recci for this and report.

The MCFC BOD needs to come up with message for BKB Fire and all future incidents and updates for the public. Specifically to the fire – (Director Martin to start email chain) what happened? How it is affecting and how it will affect. Looking at the future. What does this mean? And thank yous. We should be using our website to provide this information, fast and up-to-date, instead of using a social media or papers. ACTION: Train MCFC admin staff and use

regularly. Director Martin to give to transition team and they can post on sites. Message to be provided to the public on BKB Fire and their future. Director Martin to start email chain & check with which is best place to post information. What MCFC will provide in support and future building.

- b) Governance Committee: Meeting occurred but minutes not approved.

6th Unfinished Business:

- a. **Committees:** Terms of Reference, purpose, mandate and parameters for Operations Committee: Finance Committee and Governance. ACTION item: Pick or appoint Chairs of Committees.
STRIKE was updating, and waiting on GM Hiring committee, and no minutes approved.
- b. **KPMG Opinion:** Forwarded to Governance committee. STRIKE
- c. **Scholarship:** Recommended to pay and get report to cover legalities, BOD has to approve. STRIKE
- d. **Email Accounts for Directors:** ongoing. Chair Rich to contact Jill/Sharon.
- e. **MCFC mail box:** Completed, Box 370. Chair Rich to sign form at Post Office. All those who correspond with MCFC will be advised, correspondence (letterhead, cheques, business cards) will be amended as can and able.
- f. **Request for Assistance from Mountain Bike Club:** Finance committee still to meet. TABLED
- g. **Roy Howard's email request:** TABLED

7th New Business:

- a. **Website update:** \$7,500.00 funded, not approved as concern with amount. Chair Rich to meet with Susan. MCFC Admin staff to be trained. Motion to approve the website. Moved and seconded by Chair Rich and Director Molendyk. Carried.
- b. **Banking signatories:** Mr. Monroe to be removed, appoint Director Dutch Molendyk as replacing signatory. Minutes from this meeting will need to be provided to the Bank of Nova Scotia to complete this appointment. Moved and seconded by Director Martin and Chair Rich. Carried.
- c. **Server upgrade:** \$3,200.00 funded. Motion to approve the server upgrade. Moved and seconded by Director Martin and Chair Rich. Carried.
- d. **Funding Support for Pioneer Days Heavy Horse Pull - June.** Motion to provide \$200.00 in support. Moved and seconded by Chair Rich and Director Molendyk. Carried.

8th In-Camera:

Motion to recess the regular BOD meeting and go in-camera under labour, law and freedom of information. Moved and seconded by Chair Rich and Director Molendyk. Carried. At 8:07 pm.

Next Meeting: Wednesday, MAY __. Other committee meetings should be scheduled before then.