



McBride Community Forest Corporation

Minutes of the Board of Directors' Meeting September 13, 2017

Meeting 6:30 pm

Chair Rich called the MEETING TO ORDER at 6:42 pm.

In Attendance: Chair Joseph Rich
Wes Bieber, Interim Manager (by Conference Call)
Director Dutch Molendyk
Director Kevin Taphorn
Director Warren McLennan
Councillor Harold Edwards
Tovi Thiel, MCFC Admin Asst

Regrets: Susan Mulkey, BCCFA
Jeff McWilliams, Interim Manager

1) Introduction of Late Items:

Add 5a) Email Communication, 5b) Communication with Shareholder, 5c) Grade 4

2) Approval of Agenda:

Moved by Director Taphorn to approve agenda as amended, seconded by Director McLennan, all in favor, carried.

3) Reading and Approving of the August 16, 2017 Minutes:

Amend #8 to read "**Intend by year end to reduce the inventory to ½.**" Motion to approve the minutes as amended. Moved by Director McLennan, seconded by Director Molendyk, all in favor, carried.

4) **GM Hiring Committee** – Process going well. Still need some additional input from Susan. She is preparing a draft Schedule A for the contract. **ACTION:** to complete by Thursday, for review and to forward to applicant, as planned start is October 2.

Governance Committee – see 5b)

Operations Committee – Financial updates are positive. Future costs include Aerial Photos, website completion, consultant transition, waste surveys, legal costs. Plans for 2017 remainder include selling the inventory, layout for winter program, road building, also

considering road maintenance (including bridges – decking, guard rails). Bio project may be delayed til 2018, as it influences the piles to be burnt and what is left for this project.

5) **New / old Business**

a) Email Communication – Please respond to correspondence promptly

b) Communications with Shareholder – Governance on VOM agenda but in-camera, this is best til organized and presentable in a professional manner, allows proper time for prep, questions and presentation to others. This way will be clear and concise. Governance will also be reviewed with Susan on Sunday, Sept 10.

c) Grade 4 - Timeline is concern, unsure of deadline. John Huybers hosting meeting regarding Grade 4 supply with Licensees, including Carrier and other Community Forests Friday, Sept 15. Harold will be attending. **ACTION:** Completion by Oct 15.

6) **Motion to recess the regular BOD meeting and go in-camera under Labour, Law, Freedom of Information and 3rd party information:**

Motion to recess the regular BOD meeting and go in-camera under labour, law and freedom of information. Moved by Director Taphorn and seconded by Director Molendyk, all in favour, carried. Carried. September 13, 2017, 7:24 p.m.

Next Meeting: Wednesday, October 4, 2017, 6:30 p.m. –Other committee meetings should be scheduled before then.

7) **Motion to adjourn regular BOD meeting.** Moved by Director Molendyk, seconded by Director Taphorn, all in favor, carried.

September 13, 2017 – 8:15 p.m.