



McBride Community Forest Corp. Board Meeting Agenda Package

8/2/2023

McBride Community Forest Corp.
855 South West Frontage Rd
McBride BC

2:30 PM to 4:30 PM

Attendees:

Confirmed:				
Mike Munroe – Chair	Joe Kolida – Board Member	Terry Kuzma – Board Member	Warren McLennan – Boad Member	Dorian Dereshkevich – Interim GM

Minutes:

Meeting called to order @ **2:40 PM** by Chairman Munroe

1. Minutes from the previous meeting are unavailable and will be tabled at the next scheduled meeting.
2. Approval of Agenda
 - a. **Motion** - to adopt agenda as distributed – Mike M.
 - i. **Seconded** – Joe K.
 - ii. **Vote** – unanimous
3. Review of Draft MCFC Forest Operations Manager Job Posting distributed to board members for review.
 - a. Discussion amongst board members re: union vs. non-union position.
 - b. JK proposed to post as a Mgr. position.
 - c. TK agreed and reiterated that the position would be successional progressing towards a General Managers position eventually.
 - d. Proposed Revisions:
 - i. Amend term to; Full or Part-time (up to 40hrs/week).
 - ii. Adopt revisions to “About Us” community description in posting to that proposed by Betty & Mike Munroe
 1. “The rural Community of McBride is situated in the picturesque Robson Valley. With a population of 1600 the community supports two schools, a hospital, arena, and multiple local businesses located in the village center. The area also provides a wide variety of recreational and business opportunities including a significant agriculture sector. The Local COMFOR covers an area of 60,000 ha. It operates under a municipal corporation issued to the community with the goal of providing a resource to help sustain the local economy.”
 - e. **Motion** – accept revisions proposed and have GM post to known job posing websites ASAP – WM
 - i. **Seconded** – Joe K.
 - ii. **Vote** – unanimous

4. Review DRAFT operational audit report distributed by interim GM.
 - a. TK felt that S.2.0 Scope of Project missed the reason that the audit was initiated and tabled proposed revisions.
 - b. TK reiterated the need for the report to include an accurate summary of log deliveries by species to support overharvesting of economically valuable species in the past
 - i. Interim GM DD advised that accessing MoF data from Harvest Billing System is still a challenge but it would be resolved.
 - c. **Motion** - a revised report be prepared and distributed for review by Aug. 14th Terry K.
 - i. **Seconded** – Joe K
 - ii. **Vote** - unanimous.

5. MCFC planting program update.
 - a. Interim GM DD reviewed planting program progress report from the consultant supervising the plant.
 - i. Anticipate that planting will wrap up on approx. August 4th or 5th.

6. FSP Update
 - a. Interim GM DD updated the board on FSP renewal progress.
 - i. Discussions w/ MoF representatives and contract consultant Goodfellow ongoing.

7. MCFC Firewood Sales from reload yard
 - a. Interim GM DD and the board reviewed the ongoing issue of firewood decked at the MCFC reload yard.
 - b. Board agreed that MCFC needs to discontinue the practice of hauling firewood to the yard and make it available in the forest for community members.
 - c. **Action** – Interim GM to prepare a Community Update re: future firewood opportunities informing that product would no longer be brought directly to the MCFC reload yard. Traditional firewood tree species will be retained as standing biodiversity in the harvest areas as a priority to contribute to wildlife habitat, coarse woody debris recruitment, to help mitigate wildfire hazard and help to protect water quality.
 - i. Letter to be signed and endorsed by board members.,
 - ii. Target date = August 14th.
 - d. **Action** – prioritize selling remaining inventoried firewood from the MCFC yard.
 - i. Board agreed to \$1,500/self-loading logging truck load.
 - ii. Mark Frose can continue with firewood sales by the cord at the legacy pricing
 1. Action – prepare contract agreement for Mark Frose using updated GSA template.
 - e. **Action** – Interim GM DD to discuss hemlock pulp sales w/ Canfor.

8. Timber Development
 - a. Interim GM DD reviewed need to prepare future timber development activities due to lack of standing timber inventory (STI).
 - i. Will be meeting w/ forestry contractors that completed recce's as an immediate priority.

9. MCFC Reload Yard

- a. Interim GM DD reviewed anticipated use of MCFC reload yard with the board.
 - i. Carrier has little need to use the site this summer or winter.
 - ii. MCFC has very little planned volume to deliver.
- b. **Motion** – Interim GM DD to begin process of terminating lease agreement with the MCFC reload landlord. Proposed end date = September 30th – Joe K.
 - i. **Seconded** – Terry K.
 - ii. **Vote** – Unanimous
- c. **Motion** – give notice to Carrier re; termination of the sub-lease on the same site. Proposed term end date is the same as above – Joe K.
 - i. **Seconded** – Terry K.
 - ii. **Vote** – Unanimous.
- d. **Motion** – current decked log inventory is to be sold as a priority. Local mills are to be provided first opportunity to purchase as a priority and explore option of selling pulp to Canfor – Terry K.
 - i. **Seconded** – Joe K.
 - ii. **Vote** – Unanimous.

10. Financial Update

- a. **Action** – Interim GM DD to review distribution of monthly financial statements with Samantha.
 - i. Request for 5 business days after month end.
- b. **Action** – board would like to see balance sheet for organization as well.
- c. **Action** – Terry K. would like to have meeting with KPMG to get update on recent financial audit.

11. Impacts of Teare Creek Wildfire on MCF CFA AAC

- a. **Action** – Interim GM DD to determine impacts of Teare Creek Wildfire on ComFor AAC and report to board.
- b. **Action** – Interim GM DD to determine what salvage opportunities there are w/in the wildfire area. Terry K. forward Wildfire Salvage Opportunity Agreement for review and potential implementation.

12. Community Meeting Dates

- a. Contingent on board receiving final operational audit report from East Line Consulting. Postponed until next MCFC Board meeting.

13. New Business

- a. Tom Ryan lawsuit settlement agreement.
 - i. **Action** – Interim GM DD to get copy of report from MCFC Finance Mgr. and distribute to the Board.
- b. Len McClinton road use issue.
 - i. **Action** – Interim GM DD to call Len to discuss the issue and resolve.
- c. Lucile Mtn. Harvesting proposal and water users.

- i. **Action** – Interim GM DD to set up a meeting w/ LMWUG to discuss harvest plans and resolution.

Meeting Adjourned @ 5:04 PM