



McBride Community Forest Corporation
Minutes of the Board of Directors' Meeting
Wednesday, November 8, 2023 – 4:30 p.m.

In Attendance: Chair Mike Monroe, Director Warren McLennan, FM Samantha Palmer, GM Craig Pryor, Councillor/Director Joe Kolida

Via Zoom: Director Terry Kuzma

Absent: n/a

Late attendance: n/a

Public/Press: n/a

Chair Monroe called the MEETING TO **ORDER** at 4:35pm.

1. **Introduction of Late Items:** none
2. **Approval of Agenda:** Director Kolida, second Director McLennan
3. **Reading and approval of minutes:** Director Kolida, second Director McLennan (on both Jun.26 & Aug.9)
4. **Approval of Financials:** Director Kolida, second Director McLennan
5. **Management Report:**
6. **OLD**
 - A) **LMWUG:** Spoke with Ron Westlund. Pushed plan back to 2024. Director Kuzma asked GM to look over biologist/enviro reports. Group was promised walk through at previous meeting (2022).
 - B) **Scheduled Board Meetings:** confirmed 2nd Wednesday of every month. Motion from Director Kolida to move from 4:30pm to 4:00pm, seconded by Director McLennan, all in favor.
 - C) **2022 Year End completion KPMG:** Craig set up meeting with KPMG and BOD to finalize.
 - D) **Limited Partnership:** Director Kuzma had asked Betty to research which is best, LP or Society. Would like roundtable discussion with Village to discuss.
7. **New Items**
 - A) **AGM:** Action – Sam to speak with Wilson King LLP re: consent resolution in lieu of AGM.
 - B) **Scales/sort yard, TRC site:** option to rent a piece of land at old TRC site, now Zimmerman's.
 - C) **FSP:** revisit piggybacking off Carriers licence. Action – Craig to discuss with Carrier and Alena.
 - D) **Contract Tendering:** must all work go through tender process? BOD feels yes.
 - E) **Banking/signing authority:** Motion from Director McLennan to add Craig Pryor to signing authority on bank account, seconded by Director Kolida, all in favor. Motion put forward by Director McLennan to apply for and assign a company credit card with a limit of \$5000.00 to Craig Pryor, seconded by Director Kolida, all in favor.

****9. Motion to recess regular meeting and go in-camera under Labour Law, Freedom of Information and 3rd party information made by Director Kuzma, seconded by Director Kolida, all in favor****

Resumed Regular Meeting (Director Terry Kuzma excused himself) at 5:50pm.

- F) **DR Systems/Ecora:** software already in place.
- G) **Radio in truck, sale of truck:** Action – CP to be gifted radio from Toyota for use in his personal work truck, CP can pay installation costs. Action – Sam to determine value on books of Toyota. Sale of truck pending more information.
- H) **Bridges, culverts, other asset purchases:** Motion from Director McLennan for CP to purchase 12m bridge, seconded by Director Kolida, all in favor.

8. Correspondence Received / Items of Interest

- a. **McBride Minor Hockey Association** – request for \$6000.00 to cover fees for all registrants in 2023. Motion to approve full amount made by Director McLennan, seconded by Director Kolida, all in favor.
- b. **Robson Valley Search & Rescue** – request for funding of new advanced water rescue equipment (~\$10000.00). Motion to approve a donation of \$2500.00 made by Director McLennan, seconded by Director Kolida, all in favor.

- 10. Motion to adjourn regular BOD meeting.** Director Kolida, seconded by Director McLennan. Meeting adjourned at 6:55pm.

Next Regular Meeting: December 13, 2023, 4:00pm

Next VOM Meeting:

Next Operations Meeting: