



**McBride Community Forest Corporation**  
**Minutes of the Board of Directors' Meeting**  
**Wednesday, September 10, 2025 – 3:00 p.m.**

**In Attendance:** Chair Mike Monroe, Director Warren McLennan, Director Joe Kolida, GM Craig Pryor, FM Samantha Palmer

**Via Zoom:** Director Terry Kuzma

**Late attendance:** n/a

**Public/Press:** n/a

Chair Monroe called the MEETING TO ORDER at 2:59pm.

1. **Introduction of late items: letter from the Village (correspondence 'C')**
2. **Approval of agenda: Director McLennan, second Director Kolida**
3. **Reading and approval of August 13<sup>th</sup> minutes: Director McLennan, second Director Kolida**
4. **Manager's Report: accepted.** TK – is there an update on the silviculture liability? Do we have enough information to support the current liability or subsequent adjustment? CP – we do not have all the reports yet, but number will be available in fall/winter. The outlook is good and will hopefully lead to a reduction in the accrual/liability.
5. **Financial Report: accepted.** CP – budget review coming next meeting.
6. **OLD**
  - a. **Limited Partnership** – the zoom meeting with lawyers went well; all changes are acceptable, no additional changes needed. Move forward with submission to Village. Motion from Director Kuzma – *MCF to move forward with a recommendation to the Village of McBride to change to a Limited Partnership model to achieve favorable tax outcomes.* Seconded by Director McLennan. All in favor.
  - b. **311 Main Street** – Contractor estimates \$2000.00 to fix the wood on front. Action: *Board approves moving ahead with the repair.* Talk to Tabatha about an open house/official grand opening, possibly combining with the Community Meeting at the end of October.
7. **NEW**
  - a. **AGM** – the Village is looking at October 14<sup>th</sup> for the AGM. Our Community Meeting will be held towards the end of October.
  - b. **2020 to 2024 Cut Control Statement** – submitted for preview by the Board. TK – What was the 5 yr cut control species breakdown? Please provide this additional information. CP – The report can be done after October 31<sup>st</sup>. TK – were Grade 4 exemptions requested for this period? CP – we were under our cut for the last period, so no exemptions were applied for. We will be applying for exemptions for this new cut control period from 2025 to 2029, targeting a yearly grade 4 exemption request every spring.

**8. Correspondence**

- a. McBride Centennial / PAC – request for funding.** Motion from Director McLennan – *MCF to approve a donation of \$3000.00 for the 2025/26 hot lunch program.* Seconded by Director Kolida. All in favor.
- b. McBride Secondary – request for funding.** Motion from Director Kuzma – *MCF to approve an initial donation of \$1250.00 for the hot lunch program, with an additional \$1250.00 donation to be provided if the high school students engage in a program or event to support community betterment.* Seconded by Director McLennan. All in favor. SP to write letter.
- c. Letter from the Village of McBride** – The Village wishes to have a meeting with the Board to discuss the procurement policy. The Board agrees and will wait for a date.

**9. Motion to recess the regular BOD meeting and go in-camera under Labour Law, Freedom of information and 3rs party information. Director McLennan at 3:54pm.**

**10. Motion to adjourn regular BOD meeting. Director McLennan. Meeting adjourned at 4:58pm.**

**Next regular meeting: October 8, 2025, 3:00pm**

**Next Special Meeting:**