

Appendix 2 – Board Election Policy – McBride Community Forest (MCF)

Nomination and Election of Directors

As per MCF's amended Articles of Incorporation (May 6, 2025), three Board Members will be elected from eligible candidates residing within the MCF catchment area.

The following procedures determine the eligibility criteria for a director and provide general guidance to the duly appointed Electoral Officer with respect to the election process:

(A) Nomination Process

To be eligible for nomination you must:

- Reside within the MCF catchment area
- Be a Canadian citizen
- Be 18 years of age or older
- Have a nomination form signed by a minimum of 10 eligible voters prior to close of nomination period. Eligible voters are those residents 18 years or older who have resided in the MCF catchment area for a minimum of 12 months.

Nominees must possess one or more of the following:

- Forestry or business experience
- Board governance experience
- Demonstrate a capacity to work as a team member
- Have a knowledge of the MCF land base

Nominees will not be considered eligible if they:

- Have been convicted of a violation under the Forest Act, Forest and Range Practices Act or Federal Fisheries Act, or been charged or accused of professional misconduct within the last 10 years
- Are an owner, operator or senior manager of a company performing contract work for MCF
- Employed by the Village of McBride

(B) Election Process

1. An Elections Officer will be nominated by the residing MCF Board and affirmed by the Village Council 60 days prior to the election date.
2. The Nomination Period for directors shall close within 40 days prior to the election date.
3. The Elections Officer at their sole discretion shall determine the eligibility of candidates for the ballot.
4. The Elections Officer shall publish a list of eligible candidates within 20 days prior to the election date. The list of eligible candidates is final and binding.
5. The election shall be held within the 45 days following the Village of McBride municipal election.
6. All voters must provide valid government issued ID and proof of residence within the MCF catchment area in order to cast a ballot.
7. All direct reasonable costs associated with the election process shall be paid for by MCF.
8. If an elected Board position becomes vacant and there is greater than 6 months remaining in the Board term, the MCF Board shall cause a by-election to be held to fill the vacant position. To expedite the by-election process, the MCF General Manager shall act as the Electoral Officer and fill the vacant position within 60 days of the vacancy, utilizing this policy to guide the by-election process.
9. If the Village Council appointed Director position becomes vacant at any time during the Board term, the Village Council can appoint a new Director at its discretion.
10. If the Board appointed Director position becomes vacant at any time during the Board term, the MCF Directors can fill the position at its discretion.